

EMPLOYMENT APPLICATION

ARMINIUS CORPORATION

D/B/A LAUNDRY HOUSE

PLEASE PRINT

DO NOT COMPLETE UNLESS OVER 16 YEARS OF AGE as applicants must be at least 16 years old to be considered for employment. ALL QUESTIONS MUST BE ANSWERED FOR APPLICATION TO BE CONSIDERED. ANY APPLICANT WHO PROVIDES UNREQUESTED INFORMATION WILL BE AUTOMATICALLY REJECTED. ANSWERS MUST BE WRITTEN IN INK. WRITE "N/A" WHERE APPROPRIATE. We are an equal opportunity employer and will not discriminate, or tolerate discrimination, against any employee or applicant in any manner prohibited by law. Applicants requiring reasonable accommodation to the applicant and/or interview process should notify a representative of the Human Resources Department.

Date of Application: ___ / ___ / ___

PERSONAL INFORMATION

NAME			SOCIAL SECURITY NUMBER		
(Last)	(First)	(Middle)			
PRESENT ADDRESS					
	(Number)	(Street)	(City)	(State)	(Zip)
PERMANENT ADDRESS					
	(Number)	(Street)	(City)	(State)	(Zip)
TELEPHONE NUMBER ()			REFERRED BY		
STATE NAME(S) OF RELATIVES ALREADY EMPLOYED BY THIS COMPANY					

EMPLOYMENT DESIRED

POSITION APPLYING FOR _____	SHIFT PREFERRED	Day <input type="checkbox"/>	Night <input type="checkbox"/>	Any <input type="checkbox"/>
DATE YOU CAN START _____	WAGES/SALARY DESIRED	_____	Per Hour	_____
ARE YOU EMPLOYED NOW?		IF SO, MAY WE INQUIRE OF YOUR PRESENT EMPLOYER?		
EVER APPLIED TO OR WORKED FOR THIS COMPAY BEFORE?		WHEN?	WHERE?	

EDUCATIONAL BACKGROUND

SCHOOL	NAME AND LOCATION OF SCHOOL	CIRCLE HIGHEST LEVEL COMPLETED				DID YOU GRADUATE?	SUBJECTS STUDIED AND DEGREE(S) RECEIVED
Grammar/Middle School		5	6	7	8	Yes <input type="checkbox"/> No <input type="checkbox"/>	
High School		9	10	11	12	Yes <input type="checkbox"/> No <input type="checkbox"/>	If No, GED Obtained? Yes <input type="checkbox"/> No <input type="checkbox"/>
College		1	2	3	4	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Graduate School						Yes <input type="checkbox"/> No <input type="checkbox"/>	
Vocational Training/Other						Yes <input type="checkbox"/> No <input type="checkbox"/>	
Membership in professional or civic organizations (exclude those which may disclose your race, color, religion, or national origin.)							

PERSONAL REFERENCES

(Other than relatives or former employers)

NAME	ADDRESS	TELEPHONE NUMBER	OCCUPATION	YRS. ACQUAINTED
1.				
2.				
3.				

(Continued on Other Side)

WORK HISTORY/EXPERIENCE

Begin with present or most recent employer. Include all work history, U.S. Military Service, self-employment, temporary jobs and account for all gaps in employment. Attach additional pages if necessary. Write "N/A" where appropriate.

TIME EMPLOYED	NAME, ADDRESS, TELEPHONE NUMBER	SALARY/WAGES	POSITION	REASON FOR LEAVING
From: / /				
To: / /				
From: / /				
To: / /				
From: / /				
To: / /				
From: / /				
To: / /				
From: / /				
To: / /				
From: / /				
To: / /				

IN CASE OF EMERGENCY NOTIFY

NAME	ADDRESS	TELEPHONE NO.	RELATIONSHIP

APPLICANT'S ACKNOWLEDGEMENT

It is agreed and understood that:

1. Completing this application will in no way assure that I will be employed.
2. This application was completed by me; all entries on it and information in it are true and complete to the best of my knowledge and any omission or misrepresentation of information given shall be considered an act of dishonesty subjecting me to disqualification or discharge when discovered. I will furnish freely such information or documents that may be required to complete my employment file.
3. I understand I may be required to submit to a substance abuse screen, as part of a post-offer physical, and that a positive test result may be considered sufficient cause for rejection of my application or for dismissal. I understand the Company reserves the right to drug test any time during the course of employment as outlined in the Company's Substance Abuse policy and my refusal to submit to a required test will subject me to immediate discharge.
4. In consideration of my being considered for employment and/or being employed, I hereby agree to submit to physical examinations and tests, as may be required by the Company as job related and consistent with business necessity, and I do hereby (1) grant release and assign unto the Company, all right, title and interest that I may subsequently acquire in all records and reports arising out of or in connection with said examinations and tests and (2) waive all rights to be advised on the content of said records and reports or to receive copies thereof, without the prior written consent of the Company.
5. If employed, I agree (a) to conform to the rules and regulations of the Company, and (b) that my employment will be at the will or sufferance of the Company, subject to termination without recourse at any time for any or no reason. In partial consideration for my accepting an offer of employment, I reserve the unlimited right to voluntarily terminate my employment with the Company, at any time for any reason subject only to (a) two weeks' advance notice of my intention to terminate my employment and (b) reservation of any and all vested fringe benefits to which I am entitled pursuant to former or existing fringe benefit programs in effect during the course of employment. I understand that the terms and conditions herein set forth may only be modified by written agreement jointly executed by myself and the Chairman of the Board or the President of the Company.
6. I agree, as a condition of employment, to resolve all legal claims against the Company through binding arbitration.
7. If employed, I do hereby grant the Company a nonexclusive right to practice any invention or device which I may conceive, develop or perform using Company resources (such as time/or materials) during the period of my employment and to duplicate the invention or device as often as it may find occasion to do so in its business.

I hereby authorize the Company, or its agents (1) to investigate my previous record of employment to ascertain any and all information which may concern my record whether same is of record or not and I release my former employer from all liability for any damage on account of furnishing such information; (2) to investigate my previous scholastic records, and pursuant to the Family Educational Rights and Privacy Act of 1974, I authorize release of my education records by any educational agency or institution which I have attended; and (3) secure an investigative consumer report pursuant to Section 606 of the Fair Credit Reporting Act, including information as to my character, general reputation, personal characteristics and mode of living, whichever are applicable, provided that upon written request to the Company, I may receive the name and address of the investigating consumer reporting agency from whom I may make a written request to receive full disclosure of any such investigative consumer report within five days following the date of my written request to receive same.

A copy of this release is as valid as if it were an original.

THIS EMPLOYMENT APPLICATION WILL NOT BE CONSIDERED AFTER 90 DAYS.

SIGNATURE OF APPLICANT

DATE

DO NOT WRITE BELOW THIS LINE

INTERVIEWED BY:	DATE:	APPROVED _____	DATE HIRED _____
COMMENTS:		HR DEPT _____	POSITION TITLE _____
		SUPERVISOR _____	LOCATION _____
		DEPT. HEAD _____	DEPARTMENT _____
			SALARY/WAGES \$ _____
			Per Hr/Per Mo